

PM: Sadie DeSantis
SM: Ashley Champion
DIR: Kimi Sung

Grace & Thomas

Production Meeting Report



DATE:	Tues. Sept. 29, 2020	LOCATION:	Zoom
TIME STARTED:	7:01	TIME ENDED:	7:39
BREAKS:	N/A	ATTENDEES:	Ashley C., Kate W., Kimi S., Alice C., Caitlin B., Elsa D., Selena G-L., Thomas N., Sadie D.

Please read all notes as some may still be important to your department.

UPCOMING SCHEDULE:
<ul style="list-style-type: none">- Next rehearsal: Thurs. Oct. 1st at 6:00 in PAC 119- Next Production Meeting: Tues. Oct 6 at 7:00 (Kate W and Alice C will be absent)
GENERAL NOTES:
<ol style="list-style-type: none">1. Kimi says thank you to all for your hard work!2. Last night we blocked scenes 1-4. At next rehearsal we will continue through the show.3. Notation on how the set is interpreted: The top platform is Thomas's paint studio and the "past" (when characters are young). The middle area of the set is the "middle" area of time, it is a little foggy; it also serves as Thomas's writing area. The down stage platform is Grace's writing area and the stage floor area is the "present".
SCENIC NOTES: Lee Barker & Caitlin Brisendine; Adam Terry & Taylor Adams
<ol style="list-style-type: none">1. Thank you for all of your hard work!
PROPS NOTES: Sarah Reed & Caitlin Brisendine
<ol style="list-style-type: none">1. Thank you for bringing in the props!2. Projections would like to practice with the frame for experimenting with the mirror/portrait as soon as possible. This will help determine the color. The frame will need to be a hard surface and made of one solid piece (no seams in the middle). (note also in Projections)3. Is there any way the easel can be lowered? We will have to check with Grace H. and see if it can be/is possible. Would love for it to be lowered where we can see his head behind the easel. Ashley C. and Kate W. will get his height measurement in the next rehearsal.4. During French Revolution scene (scene 8) and at the end of that scene when she is in jail Grace needs paper and ink. Would like some extra paper for her to have. It can be the same paper and ink.5. Thomas needs paper and ink at scene 7. We only need two sheets of paper.6. We need two separate wine bottles. One for scenes 1 and 4. And one for scene 7 when Thomas drinks straight from the bottle. We like the clear wine bottle in rehearsal to use for the show.7. During this time period would there have been a label on a bottle of wine? If so, then we would like one on each wine bottle. We need a cork for the wine bottle we already have, Kimi will provide.8. Can we have a recipe for how to make the red wine using water and food coloring?9. Caitlin will send wine label ideas to Kimi for approval.
LIGHTING NOTES: Alice Combs & Elsa Dickerson
<ol style="list-style-type: none">1. There are not many cues in the middle of scenes, just transitions.2. During scene 1 please have the top platform/easel in dark.3. Need light to come from the DL entrance for Thomas's first entrance.

4. Scene 1 the part of stage we need lit: mid platform, and down stage area of set (the stage floor). Mid is not as brightly lit as the stage floor.
5. Scene 2, 3, and 4 we need the mid platform and top platform brightly lit.
6. Scene 5 try to have the stage as dark as possible so furniture can shift.

PROJECTIONS: Selena Gonzalez-Lopez

1. It is possible to project an image of mirror, but we would have to put a backing on the frame that is a hard surface and one solid piece (note also in Props).
2. Portrait on frame will only appear briefly, every other time it will need to be the mirror image.
3. We would like to practice with the frame to experiment the mirror/portrait effect as soon as possible. This will help determine the color (note also copied in Props).
4. Selena will make the portrait look like Eileen.

SOUND NOTES: Thomas Newby

1. Received links on music from Kimi, Thomas will play with making the edits.
2. House music will be pulled from the English composer
3. We will also use the English composer (different song then the house music) for transition between scenes 1 & 2.
4. French composer for the French Revolution scene (scene 8). Along with canon fire, screams, etc.
5. Friday at 7:00 is the recording for the actors for the letter scene and
6. Kimi will figure out what other dialogue she wants recorded sound effect where we cannot exactly hear what they are saying, their “memories”.
7. At the end of scene 8 we hear people cheering.

STAGE MANAGER NOTES: Ashley Champion & Kate Winegarden

1. Measure how tall Riley is at next rehearsal from chin to floor.
2. Ask Riley and Eileen for their shoe sizes.

MISCELLANEOUS NOTES:

1. We are using the script from Sept 27 update.
2. Sadie now has all of the measurements she needs to pull costumes (except shoe size)! There are not enough for each character to have three costumes. The plan is for Eileen to have a jacket, skirt, blouse or possibly a full dress. Grace is rich, married to Duke. Riley to have paints and shirt. Thomas is a painter who paints the aristocracy so he is not of wealthy means, but still doesn't look like a raggedy painter.
3. Once we have shoe sizes Sadie will pull available shoes. If we cannot provide them we will need to ask the actors to bring in their own. We will likely have shoes to provide for Riley, unsure about Eileen.
4. Sadie, can you grab a wrist purse for Grace?
5. Sadie please look for a paint smock, with puffy shoulders for Thomas. He would need to have a nicer shirt for scene 7 that Riley can wear underneath the smock.